

Licensing Sub-Committee

Appendix 1 - Copy of the Application

31/8/12 - 2/9/12

STUBBERS 'A'

11964

Temporary Event Notice

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Henderson		
Forenames	Steven		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day: 08	Month: 09
		Year: 1967	
4. Your place of birth		Romford	
5. National Insurance Number		NP 40 55 40 B	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
195A Brentwood Road Herongate			
Post town: Brentwood		Post code: CM13 3PH	
7. Other contact details			
Telephone numbers			
Daytime	079 2006 8000		
Evening (optional)			
Mobile (optional)	079 2006 8000		
Fax number (optional)			
E-Mail Address (if available)			

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
Anthony O'Connell A&R Consultants 193 Mungo Park Road	
Post town: Rainham	Post code: RM13 7PT
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	079 4710 8234
Evening (optional)	
Mobile (optional)	078 4355 5827
Fax number (optional)	
E-Mail Address (if available)	anthony.oconnell@arlicensingconsultants.co.uk

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Stubbers Activity Centre Ockenden Road Upminster Essex RM14 2TY	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area of open field immediately north of Coys Lake shown on plan as event field, incorporating 'Stage 1' and three service areas, will be marked on the plan as 'A'	
Please describe the nature of the premises below. (Please read note 4)	
The premises is primarily an activity centre that provides outdoor activities for the community.	
Please describe the nature of the event below. (Please read note 5)	
It is intended by the organisers to have a music festival at this location consisting of various stage areas with live music being played by local bands over a weekend. This event shall be family orientated. The event will be called the 'Uproar Music Festival' and has been run successfully in	

other boroughs for a period approximately 11 years.

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to the licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol	<input checked="" type="checkbox"/>	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>	
The provision of regulated entertainment	<input checked="" type="checkbox"/>	
The provision of late night refreshment	<input checked="" type="checkbox"/>	
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
31 st August 2012, 1 st September 2012 and 2 nd September 2012		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
1. 16:00 hrs until 00:00 hrs 2. 10:00 hrs until 00:00 hrs 3. 10:00 hrs until 23:00 hrs		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	499	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 11)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

4. Personal licence holders (Please read note 12)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		

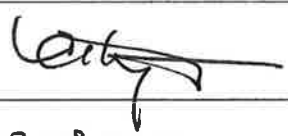
Licence number	
Date of issue	
Date of expiry	
Any further relevant details	

5. Previous temporary event notices you have given (Please read note 13)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year		
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>


6. Associates and business colleagues (Please read note 14)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 15)	
I shall (Please mark the appropriate boxes with an "X")	
Send at least two copies of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Send a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Send a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, send at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, send a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, send a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Make or enclose payment of the fee for the application	<input checked="" type="checkbox"/>
Sign the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

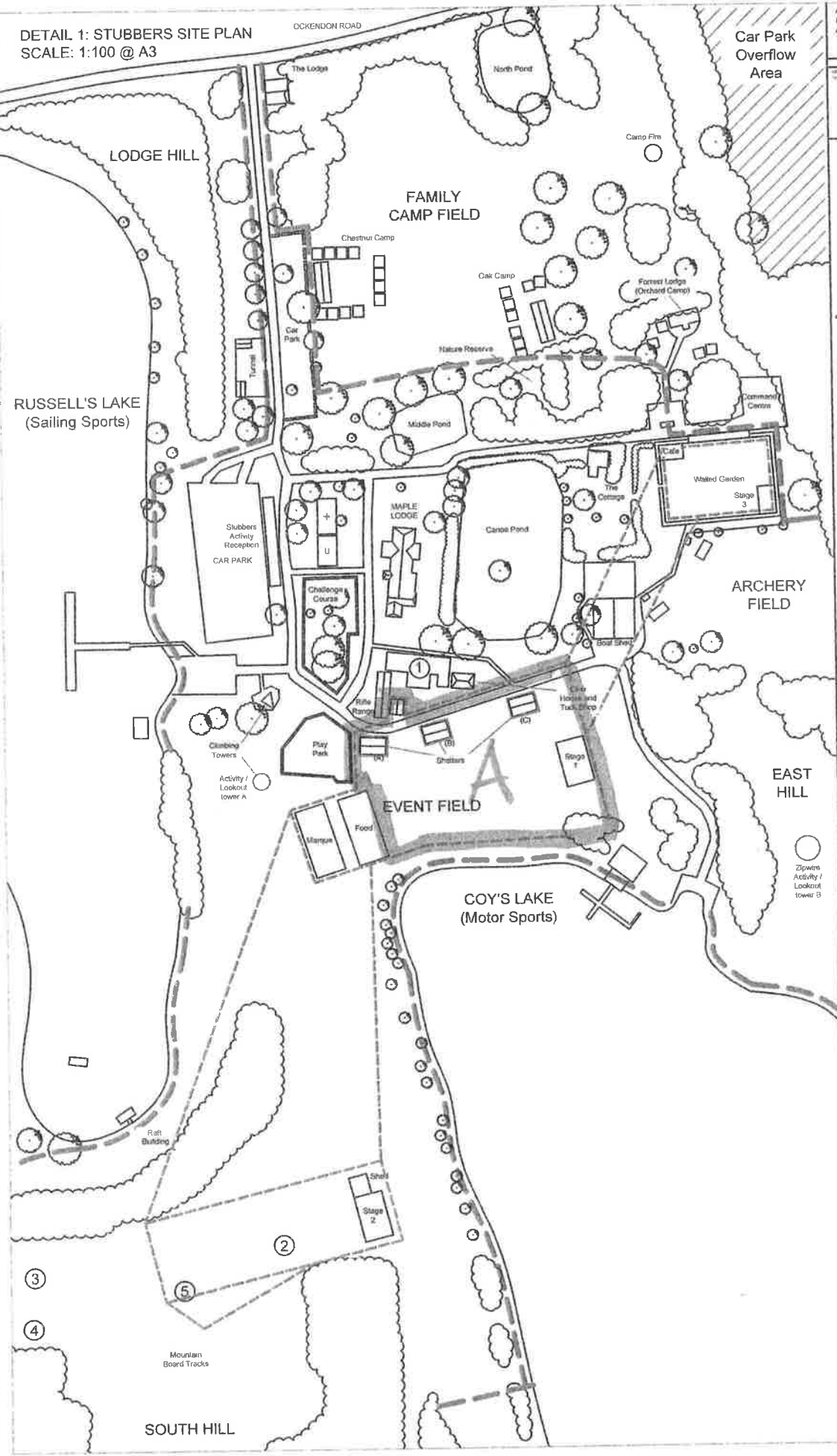
9. Declarations (Please read note 17)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	62.08.2012
Name of Person signing	Mr Anthony O'Connell (A&R Consultants)

For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	 On behalf of the licensing authority
Date	14 / 8 / 12
Name of Officer signing	PAUL CAMPBELL

DETAIL 1: STUBBERS SITE PLAN
SCALE: 1:100 @ A3

OCKENDON ROAD



All dimensions to be checked on site. Do not scale off this drawing. All dimensions are shown in millimetres unless otherwise stated. IF IN DOUBT ASK

NO.	DATE	BY	CHKD.
1	15/04/13	MOODWELL	T/O

- ① GAMES HALL + Toilets / Changing Rooms
 - ② East Training and Slalom Track
 - ③ West Training and Slalom Track
 - ④ Skills Track
 - ⑤ Red and Black Run
- as per Horse Fencing
- ☐ Licensed Sales
 - ☐ Ambient of Licensed Areas
 - + First Aid Post / Lost Person Marquee
 - U Uproar Festival Reception / Ticket Point Marquee
 - ☐ Alcohol Free Activity Areas
 - Activity / Lookout Towers Add

ARD CONSELLIANS
 488 Ockendon Rd, Upminster, Essex, RM14 2TY
 Tel: 0202020007 Fax: 0202020054
 Email: info@ardconsellians.co.uk

48/13
 Ockendon Road, Upminster,
 Essex. RM14 2TY

Stubbers Adventure Centre

APPROVAL			
DATE	BY	CHKD.	T/O
15/04/13	MOODWELL		T/O
ARD44		44-00	01

31/8/12 - 2/9/12

STUBBERS 'B'

11965

Temporary Event Notice

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Henderson		
Forenames	Steven		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth	Day08	09	1967
4. Your place of birth	Romford		
5. National Insurance Number	NP405540B		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
195a Brentwood Road Herongate			
Post town Brentwood	CM13 3PH		
7. Other contact details			
Telephone numbers Daytime	07920068000		
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail Address (if available)			
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			
Anthony O'Connell A&R Consultants (Sole Trader) 193 Mungo Park Road Rainham			

Post town Rainham		Post code RM13 7PT
9. Alternative contact details (if applicable)		
Telephone numbers: Daytime	07947 108234	
Evening (optional)		
Mobile (optional)	07843 555827	
Fax number (optional)		
E-Mail Address (if available)	licace2004@yahoo.co.uk	

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Stubbers Activity Centre Ockenden Road Upminster RM14 2TY	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area of open field immediately east of Coy's Lake shown on plan as area marked B incorporating Stage 2 and shed, also area of hill in front of stage and both areas marked in red dotted line above and below.	
Please describe the nature of the premises below. (Please read note 4)	
The premise is primarily an Activity Centre that provides outdoor activities for the community.	
Please describe the nature of the event below. (Please read note 5)	

It is intended by the organisers to have a music festival at this location consisting of various stage areas, with live music being played by local bands over a weekend. This event shall be family orientated. The event will be called the Uproar Music Festival and has been run successfully in other Borough's for a period of approximately 11 years.

3. The licensable activities

Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to the licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>

Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)

1. 31st August 2012
2. 1st September 2012
3. 2nd September 2012

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)

1. 16:00 hrs until 01:00
2. 10:00 hrs until 01:00
3. 10:00 hrs until 23:00

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)

499

If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 11)

On the premises only	<input checked="" type="checkbox"/>
Off the premises only	<input type="checkbox"/>
Both	<input type="checkbox"/>

4. Personal licence holders (Please read note 12)

Do you currently hold a valid personal licence?
(Please mark an "X" in the box that applies to you)

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

If "Yes" please provide the details of your personal licence below.


Issuing licensing authority	
Licence number	
Date of issue	
Date of expiry	
Any further relevant details	

5. Previous temporary event notices you have given (Please read note 13)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year	1	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

6. Associates and business colleagues (Please read note 14)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>


7. Checklist (Please read note 15)	
I shall (Please mark the appropriate boxes with an "X")	
Send at least two copies of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Send a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Send a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, send at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, send a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, send a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Make or enclose payment of the fee for the application	<input checked="" type="checkbox"/>
Sign the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	02.08.2012.

Name of Person signing	Anthony O'Connell A&R Consultants (Sole Tradr) 193 Mungo Park Road Rainham Essex RM13 7PT e-mail: licace2004@yahoo.co.uk Mob: 07947 108 234
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For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	 On behalf of the licensing authority
Date	14 / 8 / 12
Name of Officer signing	PAUL CAMPBELL

DETAIL 1: STUBBERS SITE PLAN
SCALE: 1:100 @ A3

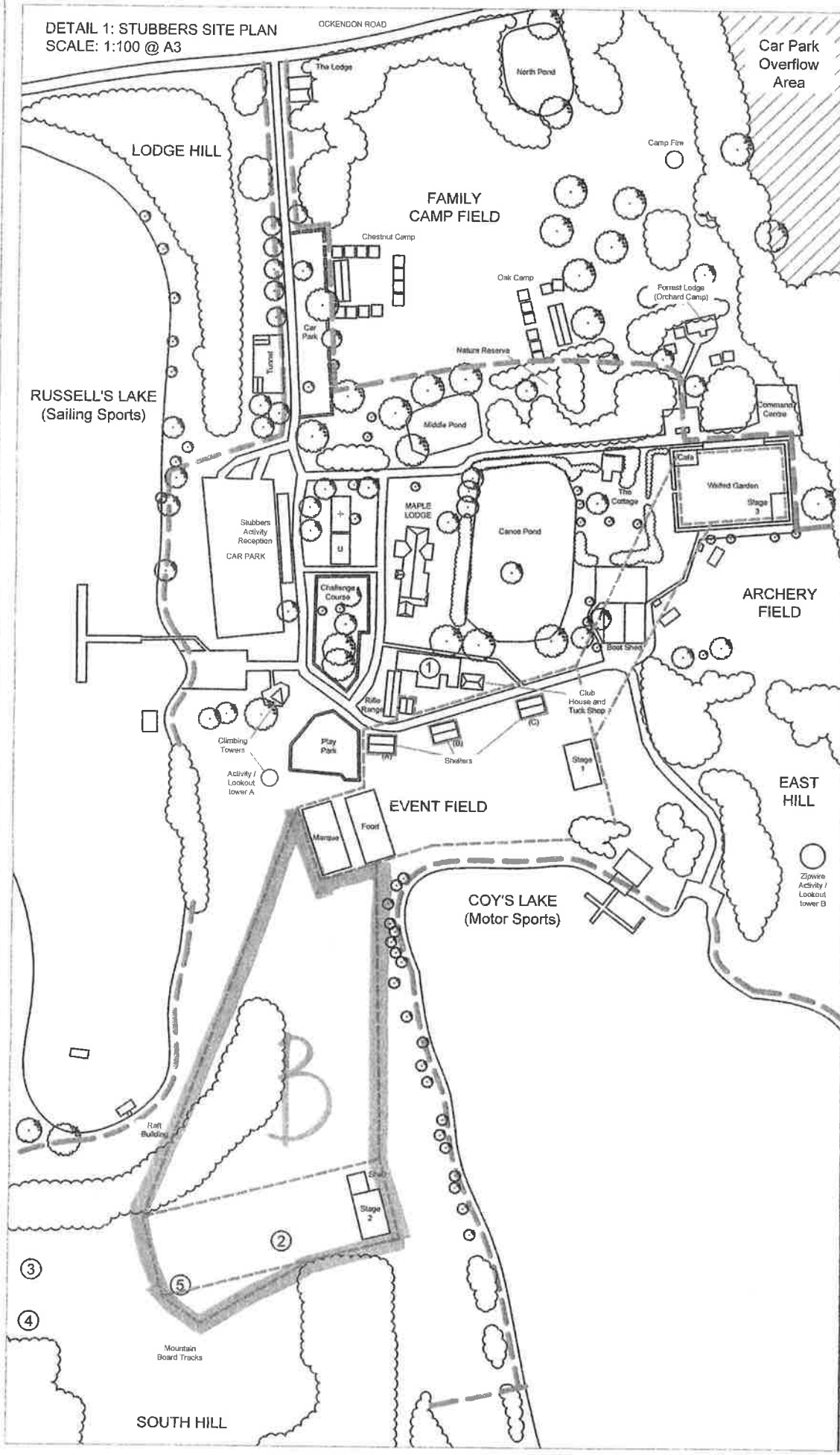
OCKENDON ROAD

Car Park
Overflow
Area

All dimensions to be checked on site.
Do not scale off this drawing.
All dimensions are shown in
millimetres unless otherwise stated.
IF IN DOUBT ASK

NO.	DATE	BY	REVISION

- ① GAMES HALL + Toilets/
Changing Rooms
- ② East Training and Slalom Track
- ③ West Training and Slalom Track
- ④ Skills Track
- ⑤ Red and Black Runs
- Heras Fencing
- Licensed Sales
- Ambit of Licensed Areas
- + First Aid Post / Lost Person
Marquee
- U Upstairs Festival Reception /
Ticket Point Marquee
- Alcohol Free Activity Areas
- Activity / Lookout Towers A&B



ARC CONSULTANTS
ARC CONSULTANTS, 183 HAZEL HURST ROAD, HAZELHURST, ESSEX, SSG 7JF
TEL: 01206 208277 FAX: 01206 747108224
Site of major activity and operations for the project at this
location. All work to be done in accordance with the
requirements of the 2008 Construction Regulations.

Address:
Ockendon Road, Upminster,
Essex. RM14 2TY

Project:
Stubbers Adventure Centre

APPROVAL			
NO.	DATE	BY	REVISION

NO. 18/04/12	BY: BLOODWELL	DATE: 12/01
NO. 18/04/12	BY: BLOODWELL	DATE: 12/01
NO. 18/04/12	BY: BLOODWELL	DATE: 12/01

31/8/12 - 2/9/16

STUBBERS 'C'

11966

Temporary Event Notice

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Henderson		
Forenames	Steven		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth	Day08	09	1967
4. Your place of birth	Romford		
5. National Insurance Number	NP405540B		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
195a Brentwood Road Herongate			
Post town Brentwood		CM13 3PH	
7. Other contact details			
Telephone numbers Daytime	07920068000		
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail Address (if available)			
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			
Anthony O'Connell A&R Consultants (Sole Trader) 193 Mungo Park Road Rainham			

Post town Rainham		Post code RM13 7PT
9. Alternative contact details (if applicable)		
Telephone numbers: Daytime	07947 108234	
Evening (optional)		
Mobile (optional)	07843 555827	
Fax number (optional)		
E-Mail Address (if available)	licace2004@yahoo.co.uk	

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Stubbers Activity Centre Ockenden Road Upminster RM14 2TY	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area of walled garden immediately north of Archery Field, north of Coy's Lake shown on plan as area marked C incorporating Stage 3 and passage pat boat shed marked in red dotted line. This area is intended to be alcohol free but live music will be played and catering facilities will be provided for family groups as a 'quieter area'.	
Please describe the nature of the premises below. (Please read note 4)	
The premise is primarily an Activity Centre that provides outdoor activities for the community.	
Please describe the nature of the event below. (Please read note 5)	
It is intended by the organisers to have a music festival at this location consisting of various	

stage areas, with live music being played by local bands over a weekend. This event shall be family orientated. The event will be called the Uproar Music Festival and has been run successfully in other Borough's for a period of approximately 11 years.

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to the licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol	<input type="checkbox"/>	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>	
The provision of regulated entertainment	<input checked="" type="checkbox"/>	
The provision of late night refreshment	<input checked="" type="checkbox"/>	
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
1. 31 st August 2012 2. 1 st September 2012 3. 2 nd September 2012		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
1. 16.00 hrs until 23:00 2. 10:00 hrs until 23:00 3. 10:00 hrs until 23:00		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	499	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 11)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

4. Personal licence holders (Please read note 12)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes	No
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		


Licence number	
Date of issue	
Date of expiry	
Any further relevant details	

5. Previous temporary event notices you have given (Please read note 13)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices you have given for events in that same calendar year	2	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>


6. Associates and business colleagues (Please read note 14)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your associate(s) have given for events in the same calendar year	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 15)	
I shall (Please mark the appropriate boxes with an "X")	
Send at least two copies of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Send a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Send a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, send at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
If the premises are situated in one or more police areas, send a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, send a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Make or enclose payment of the fee for the application	<input checked="" type="checkbox"/>
Sign the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 16)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 17)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	02.08.2012.
Name of Person signing	Anthony O'Connell A&R Consultants (Sole Tradr) 193 Mungo Park Road Rainham Essex RM13 7PT e-mail: licace2004@yahoo.co.uk Mob: 07947 108 234

For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	 On behalf of the licensing authority
Date	14 / 8 / 12
Name of Officer signing	PAUL CAMPBELL

DETAIL 1: STUBBERS SITE PLAN
SCALE: 1:100 @ A3

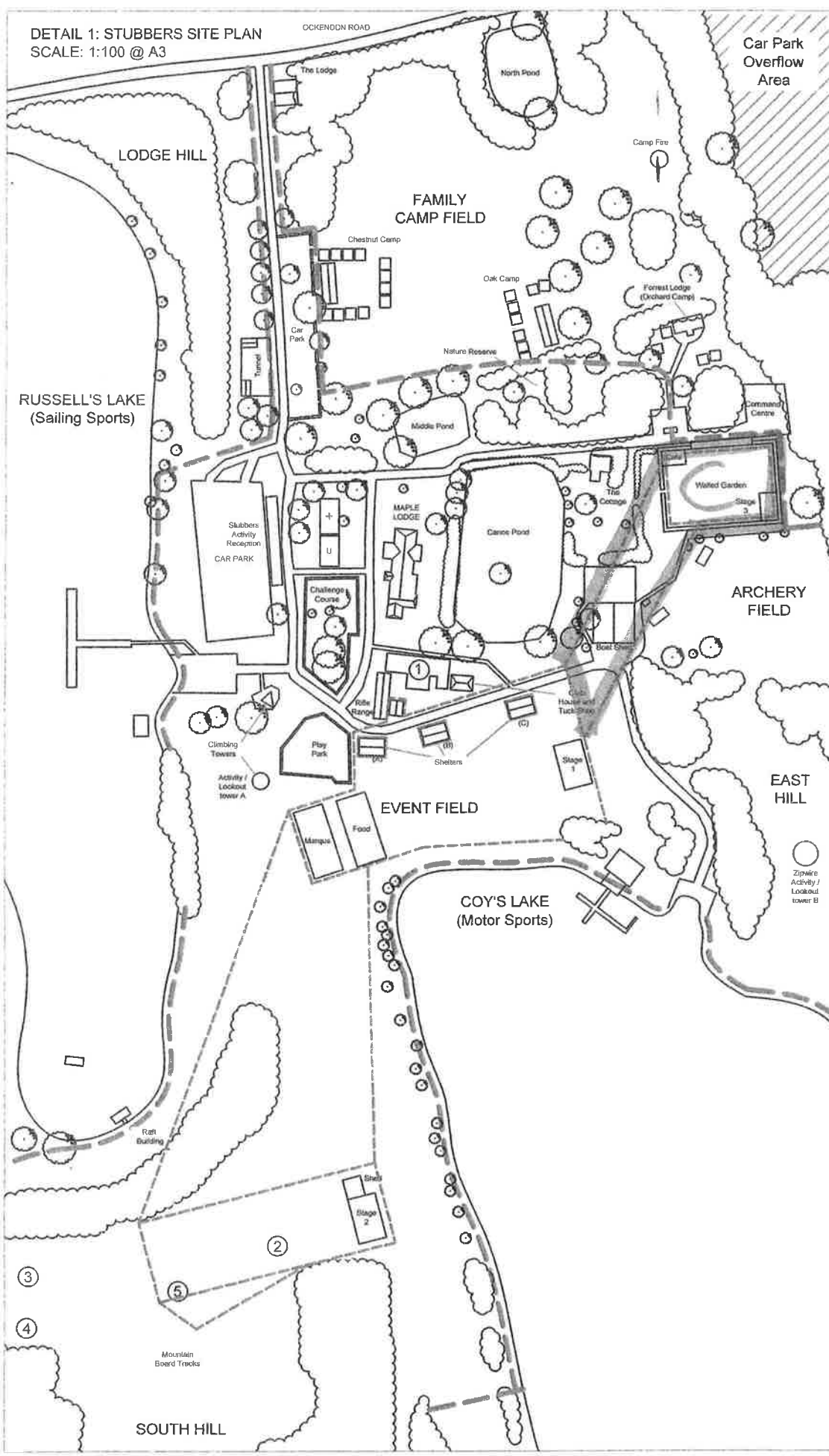
OCKENDON ROAD

Car Park
Overflow
Area

All dimensions to be checked on site.
Do not scale off this drawing.
All dimensions are shown in
millimetres unless otherwise stated.
IF IN DOUBT ASK

NO.	DESCRIPTION	DATE	BY
1	ISSUED FOR PERMIT		
2	ISSUED FOR PERMIT		
3	ISSUED FOR PERMIT		

- ① GAMES HALL + Toilets / Changing Rooms
- ② East Training and Skolem Track
- ③ West Training and Skolem Track
- ④ Skills Track
- ⑤ Red and Black Runs
- Heroes Fencing
- Licensed Sales
- Ambit of Licensed Area
- + First Aid Post / Lost Person Marquee
- U Uproar Festival Reception / Ticket Point Marquee
- Alcohol Free Activity Areas
- Activity / Lookout Towers A&B



AVIS CONSULTANTS
Architects & Planners
105 Maresfield Road, Sutton, Essex.
Sutton, Essex. SS1 3PZ
Tel: 0764200227 Fax: 0764200254
Email: info@avis-consultants.co.uk
www.avis-consultants.co.uk

01/10
Ockendon Road, Upminster,
Essex. RM14 2TY

Stubbers Adventure Centre

APPROVAL			
DATE	BY	DATE	BY
10.04.12	BLOODWELL	12.01	TSC
ARC44	-	44-00	01

31/8/12 - 2/9/12

STUBBERS 'D'

11967

Temporary Event Notice

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Henderson		
Forenames	Steven		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth	Day08	09	1967
4. Your place of birth	Romford		
5. National Insurance Number	NP405540B		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
195a Brentwood Road Herongate			
Post town Brentwood	CM13 3PH		
7. Other contact details			
Telephone numbers	07920068000		
Daytime			
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail Address (if available)			
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)			
Anthony O'Connell A&R Consultants (Sole Trader) 193 Mungo Park Road Rainham			

Post town Rainham		Post code RM13 7PT
9. Alternative contact details (if applicable)		
Telephone numbers: Daytime	07947 108234	
Evening (optional)		
Mobile (optional)	07843 555827	
Fax number (optional)		
E-Mail Address (if available)	licace2004@yahoo.co.uk	

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Stubbers Activity Centre Ockenden Road Upminster RM14 2TY	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area of marquee and food tent in main event field in the north west corner of Coy's Lake shown on plan as area marked D incorporating Stage 4 in the marquee . This area is intended to provide a disco for patrons and bands players, which will finish at 01:00 hrs after all other areas have closed down for live music.	
Please describe the nature of the premises below. (Please read note 4)	
The premise is primarily an Activity Centre that provides outdoor activities for the community.	
Please describe the nature of the event below. (Please read note 5)	
It is intended by the organisers to have a music festival at this location consisting of various	


stage areas, with live music being played by local bands over a weekend. This event shall be family orientated. The event will be called the Uproar Music Festival and has been run successfully in other Borough's for a period of approximately 11 years.

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please mark an "X" next to the licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol	<input type="checkbox"/>	
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>	
The provision of regulated entertainment	<input checked="" type="checkbox"/>	
The provision of late night refreshment	<input checked="" type="checkbox"/>	
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>	
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
1. 31 st August 2012 2. 1 st September 2012 3. 2 nd September 2012		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
1. 16:00 hrs until 01:00 2. 10:00 hrs until 01:00 3. 10:00 hrs until 00:00		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)	499	
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please mark an "X" next to the appropriate box). (Please read note 11)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

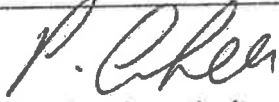
4. Personal licence holders (Please read note 12)		
Do you currently hold a valid personal licence? (Please mark an "X" in the box that applies to you)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority		

7. Checklist (Please read note 15)	
I shall (Please mark the appropriate boxes with an "X")	
Send at least two copies of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Send a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Send a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, send at least one copy of this notice to each additional licensing authority	<input type="checkbox"/>
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Make or enclose payment of the fee for the application	<input checked="" type="checkbox"/>
Sign the declaration in Section 9 below	<input checked="" type="checkbox"/>

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9. Declarations (Please read note 17)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	02.08.2012
Name of Person signing	Anthony O'Connell A&R Consultants (Sole Tradr) 193 Mungo Park Road Rainham Essex RM13 7PT e-mail: licace2004@yahoo.co.uk Mob: 07947 108 234

For completion by the licensing authority

10. Acknowledgement (Please read note 18)	
I acknowledge receipt of this temporary event notice.	
Signature	 On behalf of the licensing authority
Date	14 / 8 / 12
Name of Officer signing	PAUL CAMPBELL

DETAIL 1: STUBBERS SITE PLAN
SCALE: 1:100 @ A3

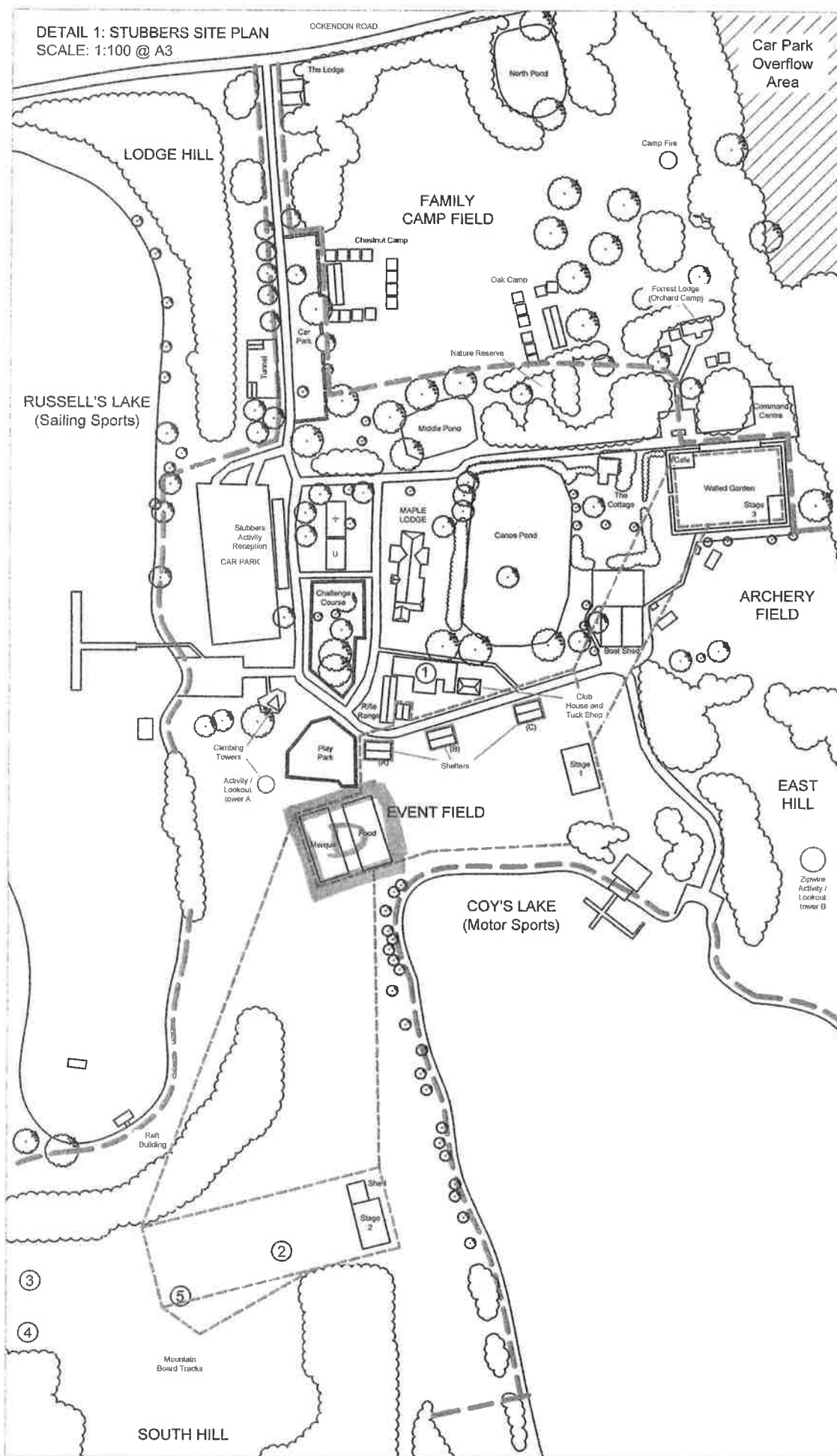
OCKENDON ROAD

Car Park
Overflow
Area

All dimensions to be checked on site.
Do not scale off this drawing.
All dimensions are shown in
millimetres unless otherwise stated.
IF IN DOUBT ASK

Rev	Description	Date	By
01	ISSUED FOR PERMIT APPLICATION	10/04/12	AM
02	REVISED PERMIT APPLICATION	10/04/12	AM
03	REVISED PERMIT APPLICATION	10/04/12	AM

- ① GAMES HALL + Toilets / Changing Rooms
 - ② East Training and Slalom Track
 - ③ West Training and Slalom Track
 - ④ Skills Track
 - ⑤ Red and Black Runs
- Heroes Fencing
- Licensed Sales
 - Ambit of Licensed Areas
 - + First Aid Post / Lost Person Marquee
 - U Upstairs Festival Reception / Ticket Point Marquee
 - Alcohol Free Activity Areas
 - Activity / Lookout Towers A&B



ARC CONSULTANTS
Architectural & Planning
ARC Consultants, 183 Hange Park Road, Robson, Essex,
SS13 7TJ
Tel: 0750000027 Fax: 0750000024
All dimensions, notes and conditions are the property of ARC
and shall remain valid for the life of the project.

Ockendon Road, Upminster,
Essex. RM14 2TY

Stubbers Adventure Centre

APPROVAL			
Date	Signature	Date	Signature
10/04/12	AM	10/04/12	TJ/C
Address	Client/Ref	Drawn/Scale	Revised
AR04	-	44-00	01



PROMOTION / EVENT ASSESSMENT

THIS FORM MUST BE COMPLETED BY THE LICENSEE IN CONSULTATION WITH THE PROMOTER

Completing this document will enable police to give you appropriate support and advice to ensure a safe event. Full, honest disclosure forms part of the risk assessment and will not in itself jeopardise the event. Full co-operation is regarded as demonstrating positive and effective venue management.

PLEASE COMPLETE ALL SECTIONS.

Name of Premises: Stubbers Activity Centre		
Maximum Capacity of Premises: unlimited		
Full Address: Ockenden Road, Upminster, Essex RM14 2TY		
Telephone Number: 01708 224753	Email Address: info@stubbers.co.uk	
Designated Premises Supervisor:		
Contact Telephone Numbers	Landline: 01708 224753	Mobile:

PROMOTER'S DETAILS		
Promoter's Full Name (include any other names used)	Steven Henderson	
Date of Birth (dd.mm.yyyy)	08.09.1967	
Address	195a Brentwood Road, Herongate, Brentwood, Essex CM13 3PH	
Contact Telephone Numbers	Landline:	Mobile: 07920068000
Email Address		

PROMOTION / EVENT DETAILS			
Promotion / Event Name	Uproar Music Festival		
Event Date (dd.mm.yyyy)	31.08.2012		
Music style to be played / performed (e.g. Bashment, R'n'B, Garage)	Live bands mixed music, rock, pop, grunge, etc		
Start Time (HH:mm)	16:00	Finishing Time (HH:mm)	01:00
Expected numbers attending event?	499		
Is the event...? (Check relevant box)	Private <input type="checkbox"/> Public <input checked="" type="checkbox"/>	Will tickets be sold on the door?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Who is the target audience? (Include here if Birthday Party)	Local communities within 25 mile radius, family orientated fun day and musical event.		

NOT PROTECTIVELY MARKED

Please list below ALL ARTISTES, THE ACTS / SOUND SYSTEMS / OTHER PROMOTERS performing.
Please include details of all the promoters, DJs and Artistes for the event above. (If in exceptional circumstances you need to complete a hard copy, please continue on a separate sheet if necessary.)

Real Name	Role and other name used (i.e. stage name)	Date of Birth (dd.mm.yyyy)	Contact Telephone Numbers	Address

To add a row click here

Continue on a separate sheet if the "add a row" doesn't work for you.

NOT PROTECTIVELY MARKED

SECURITY FOR THE EVENT		
Please provide the name of the security company to be used:		
Contact Name of Security Company to be used: Saracens Security Limited		
Registration No.:	Email:	
Contact Name of Security Company: John Fawcett		
Contact Nos. of Security Company	Landline:	Mobile:

SECURITY DETAIL AND DEPLOYMENT		
Please note that all door supervisors used at this event MUST be registered with the Security Industry Authority (SIA). If any door supervisors used are unregistered both that person and the employer may be prosecuted and fined.		
Number of door supervisors	Male: 17	Female: 3
Please outline how you propose to deploy your security staff and what equipment will be available to facilitate searching on entry: Date - 31 st August - 2 nd September 2012 On site duty security manager John Fawcett S.I.A. Licence number 0130 0149 1670 6449 The Security contingency is a minimum three female operatives and seventeen male security operatives, all fully licensed and registered with the S.I.A. Security personnel will begin each shift by checking in with the security manager and signing on. The security personnel will then be paired up, issued one communication radio between them and be assigned with their call sign name which ranges from Sierra 1 -10. continued on separate sheet.		
Total Security Staff	20	
Performer / Artiste Security (<i>Show company name & contact numbers</i>)		

Do you have other knowledge of the acts or crowds attending that would need special considerations to be made to limit crime and disorder (e.g. problems at previous venues, the make up of the patrons, whether they are local or are expected to travel from long distances to the event, etc.)?

Yes No

If 'Yes', please give details of such matters below.

When complete please e-mail this whole document **at least 14 days in advance** to:

your Borough Licensing Unit

and to:

Clubs Focus Desk
Clubs and Vice Unit
020 7321 8203
ClubsFocusDesk-CO14@met.police.uk



Working together for a safer London

AFTER PROMOTION / EVENT DEBRIEF

Name of Premises:

Date of Event:

Please complete this page if you have any information concerning the event that will enable police to give you appropriate support and advice to ensure safer future events. Full, honest disclosure is essential.

Name and contact number of person completing this form:

Name:

Contact Telephone Numbers:

When complete please e-mail to:

your Borough Licensing Unit

and to:

Clubs Focus Desk
Clubs and Vice Unit
020 7321 8203
ClubsFocusDesk-CO14@met.police.uk



PROMOTION / EVENT ASSESSMENT

THIS FORM MUST BE COMPLETED BY THE LICENSEE IN CONSULTATION WITH THE PROMOTER

Completing this document will enable police to give you appropriate support and advice to ensure a safe event. Full, honest disclosure forms part of the risk assessment and will not in itself jeopardise the event. Full co-operation is regarded as demonstrating positive and effective venue management.

PLEASE COMPLETE ALL SECTIONS.

Name of Premises: Stubbers Activity Centre		
Maximum Capacity of Premises: unlimited		
Full Address: Ockenden Road, Upminster, Essex RM14 2TY		
Telephone Number: 01708 224753	Email Address: info@stubbers.co.uk	
Designated Premises Supervisor:		
Contact Telephone Numbers	Landline: 01708 224753	Mobile:

PROMOTER'S DETAILS		
Promoter's Full Name (include any other names used)	Steven Henderson	
Date of Birth (dd.mm.yyyy)	08.09.1967	
Address	195a Brentwood Road, Herongate, Brentwood, Essex CM13 3PH	
Contact Telephone Numbers	Landline:	Mobile: 07920068000
Email Address		

PROMOTION / EVENT DETAILS			
Promotion / Event Name	Uproar Music Festival		
Event Date (dd.mm.yyyy)	01.09.2012		
Music style to be played / performed (e.g. Bashment, R'n'B, Garage)	Live bands mixed music, rock, pop, grunge, etc		
Start Time (HH:mm)	10:00	Finishing Time (HH:mm)	01:00
Expected numbers attending event?	499		
Is the event...? (Check relevant box)	Private <input type="checkbox"/> Public <input checked="" type="checkbox"/>	Will tickets be sold on the door?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Who is the target audience? (Include here if Birthday Party)	Local communities within 25 mile radius, family orientated fun day and musical event.		

NOT PROTECTIVELY MARKED

Please list below ALL ARTISTES, THE ACTS / SOUND SYSTEMS / OTHER PROMOTERS performing.
Please include details of all the promoters, DJs and Artistes for the event above. (If in exceptional circumstances you need to complete a hard copy, please continue on a separate sheet if necessary.)

Real Name	Role and other name used (i.e. stage name)	Date of Birth (dd.mm.yyyy)	Contact Telephone Numbers	Address

To add a row click here

Continue on a separate sheet if the "add a row" doesn't work for you.

NOT PROTECTIVELY MARKED

SECURITY FOR THE EVENT		
Please provide the name of the security company to be used:		
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Registration No.:	Email:	
Contact Name of Security Company: John Fawcett		
Contact Nos. of Security Company	Landline:	Mobile:

SECURITY DETAIL AND DEPLOYMENT		
Please note that all door supervisors used at this event MUST be registered with the Security Industry Authority (SIA). If any door supervisors used are unregistered both that person and the employer may be prosecuted and fined.		
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Total Security Staff	20	
Performer / Artiste Security (<i>Show company name & contact numbers</i>)		

Do you have other knowledge of the acts or crowds attending that would need special considerations to be made to limit crime and disorder (e.g. problems at previous venues, the make up of the patrons, whether they are local or are expected to travel from long distances to the event, etc.)?

Yes No

If 'Yes', please give details of such matters below.

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Working together for a safer London

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Date of Event:

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Name and contact number of person completing this form:

Name:
Contact Telephone Numbers:

When complete please e-mail to:

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Clubs and Vice Unit
020 7321 8203
ClubsFocusDesk-CO14@met.police.uk

Retention period: 6 years
MP 1043/08



PROMOTION / EVENT ASSESSMENT

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Contact Telephone Numbers	Landline: 01708 224753	Mobile:

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Promoter's Full Name (include any other names used)	Steven Henderson	
Date of Birth (dd.mm.yyyy)	08.09.1967	
Address	195a Brentwood Road, Herongate, Brentwood, Essex CM13 3PH	
Contact Telephone Numbers	Landline:	Mobile: 07920068000
Email Address		

PROMOTION / EVENT DETAILS			
Promotion / Event Name	Uproar Music Festival		
Event Date (dd.mm.yyyy)	02.09.2012		
Music style to be played / performed (e.g. Bashment, R'n'B, Garage)	Live bands mixed music, rock, pop, grunge, etc		
Start Time (HH:mm)	10:00	Finishing Time (HH:mm)	00:00
Expected numbers attending event?	499		
Is the event...? (Check relevant box)	Private <input type="checkbox"/> Public <input checked="" type="checkbox"/>	Will tickets be sold on the door?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Who is the target audience? (Include here if Birthday Party)	Local communities within 25 mile radius, family orientated fun day and musical event.		

NOT PROTECTIVELY MARKED

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Please include details of all the promoters, DJs and Artistes for the event above. (If in exceptional circumstances you need to complete a hard copy, please continue on a separate sheet if necessary.)

Real Name	Role and other name used (i.e. stage name)	Date of Birth (dd.mm.yyyy)	Contact Telephone Numbers	Address

To add a row click here

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Please provide the name of the security company to be used:		
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Clubs Focus Desk
Clubs and Vice Unit
020 7321 8203
ClubsFocusDesk-CO14@met.police.uk



Working together for a safer London

AFTER PROMOTION / EVENT DEBRIEF

Name of Premises:
Date of Event:

Please complete this page if you have any information concerning the event that will enable police to give you appropriate support and advice to ensure safer future events. Full, honest disclosure is essential.

Name and contact number of person completing this form:

Name:
Contact Telephone Numbers:

When complete please e-mail to:

your Borough Licensing Unit

and to:

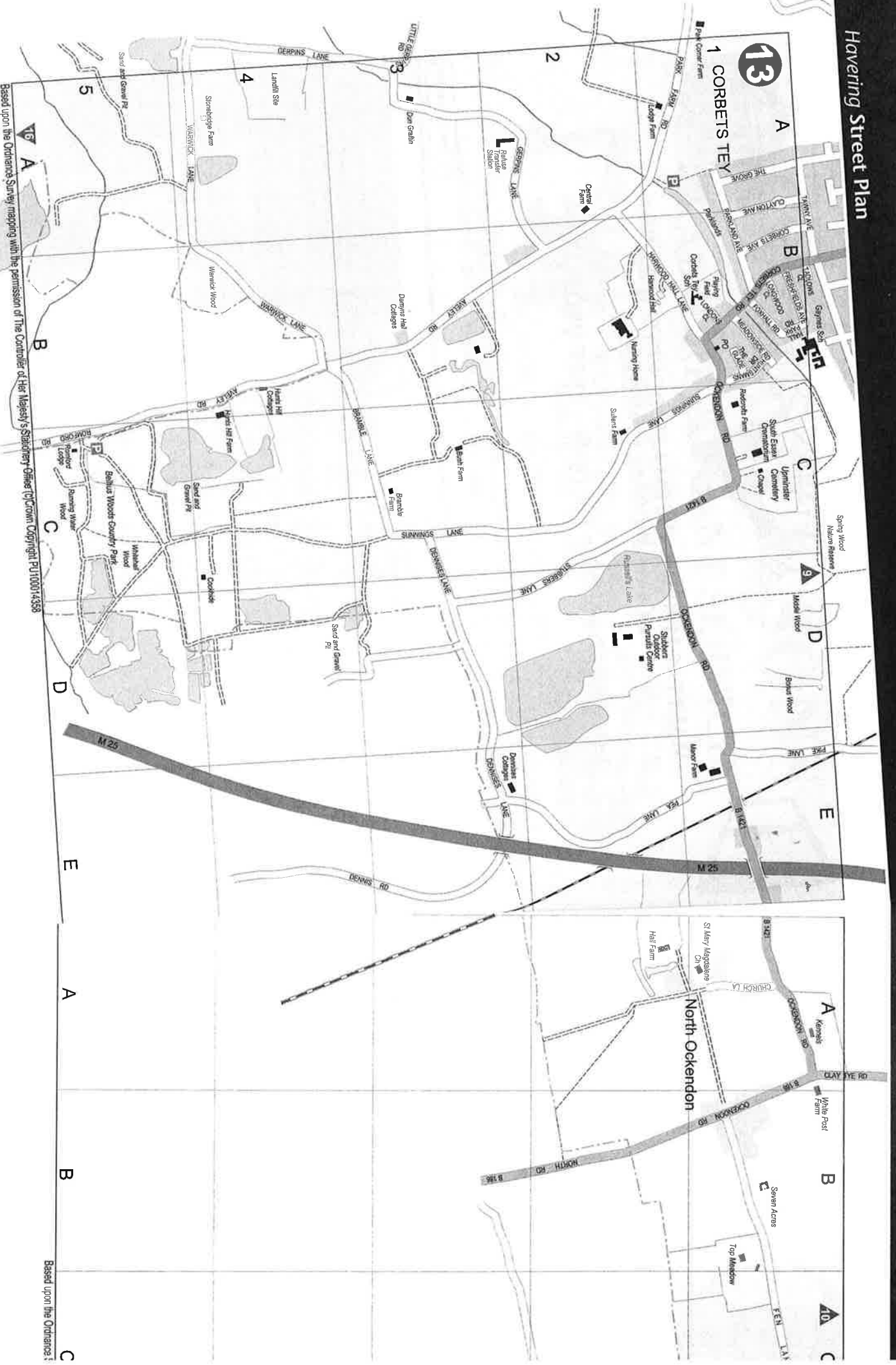
Clubs Focus Desk
Clubs and Vice Unit
020 7321 8203
ClubsFocusDesk-CO14@met.police.uk

Retention period: 6 years
MP 1043/08

Licensing Sub-Committee

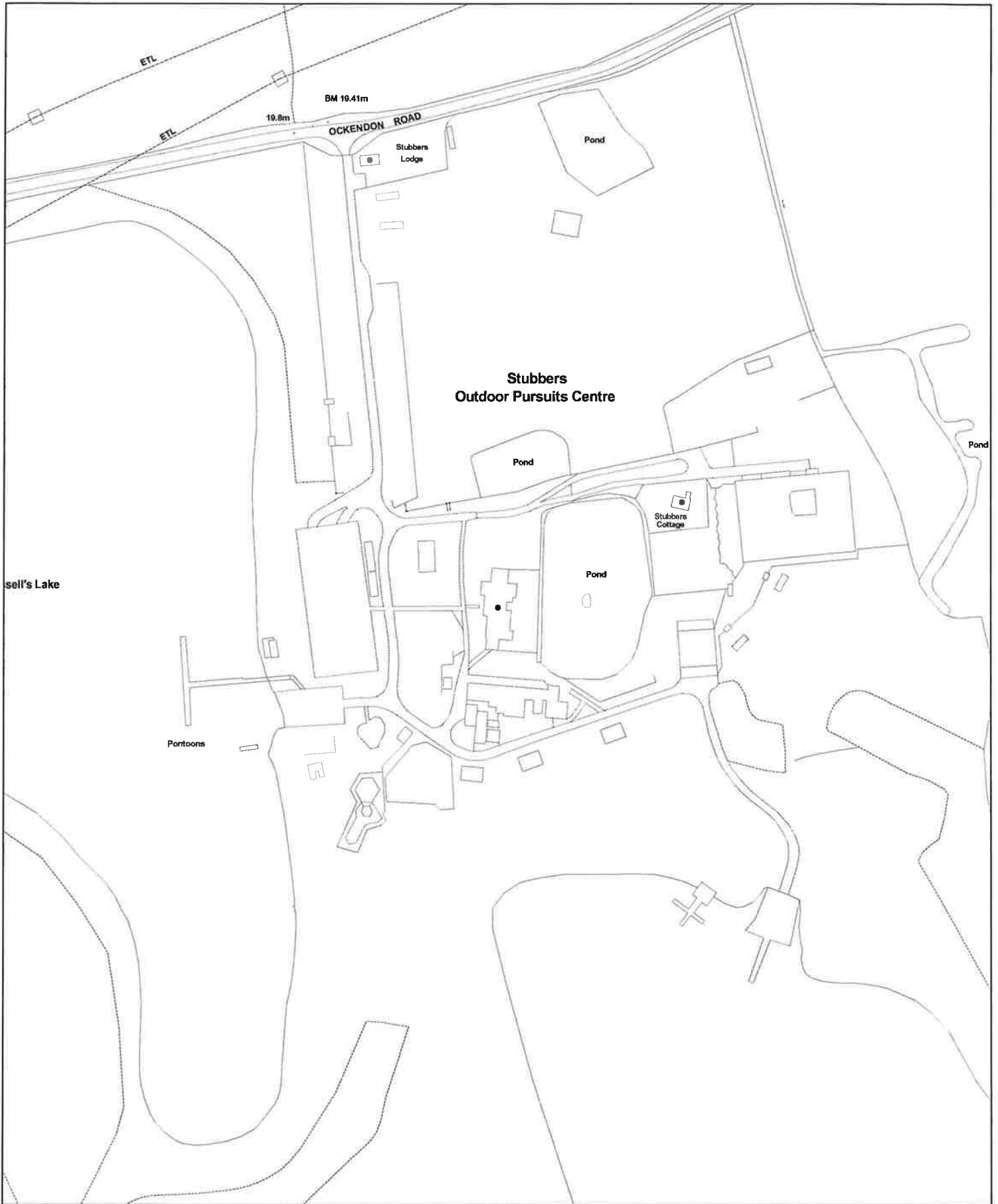
Appendix 2 - Map of local area

Howering Street Plan



Based upon the Ordnance Survey mapping with the permission of The Controller of Her Majesty's Stationery Office (© Crown Copyright PU100014338)

Based upon the Ordnance

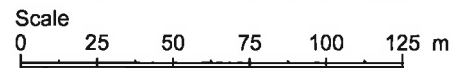


Stubbers

Map Reference: TQ5784NW



Scale @ A4 1:2500
Date: 16/08/2012



Havering
LONDON BOROUGH

London Borough of Havering
Town Hall, Main Road
Romford, RM1 3BD
Tel: 01708 434343

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100024327

Licensing Sub-Committee

Appendix 3 - **Representations from the Responsible Authorities**



Working together for a safer London

**Licensing Authority
London borough of Havering
Mercury House, Mercury Gardens
Romford
RM1 3SL**

PC 118 KD David Fern
Romford Police Station
19 Main Road
Romford,
Essex
RM1 3BJ

CC - Mr Anthony O'Connell

Telephone: 01708 432781
Email:
David-
anthony.fern@met.police.uk
Date: 15th August 2012

Police wish to make representation against the Four (4) Temporary event notices submitted for Stubbers Activity centre, Ockendon Road, RM14.

People feel that granting of such an event would not promote any of the licensing objectives, Prevention of crime and disorder, Public nuisance, Protection of children from harm, along with public safety.

The application is vague and does not fully state how the venue will be used and what control measures will be used to restrict the capacity limits.

The use of four temporary event notices technically creates four restricted zones. There are no measures in place to control the crowd numbers, or any suggestion of a fenced parameter edge around such zones. The applicant states 20 SIA staff will be employed in a separate document given to the police, each person will work in pairs with one radio, creating ten mobile units. This number I would suggest with a capacity of just under 2000 people attending licensable activities is unacceptable. This document also states that the maximum capacity is unlimited. I would like to know what numbers are expected on each day. A copy of form 696 is attached.

There is no mention if people will be subject to search on entry, or if they will be allowed to bring in alcohol, such music events often attract drugs and drug dealing.

I have checked the website for this event and it mentions 4 stages 100 bands over 3 days, it states that camping will be available. Tickets can be purchased on the day. A copy of the website's information is attached.

There is no mention of what type of bands will perform in the application; police hold a data base on known bands and groups which are of concern to the police mainly due to the clientele they attract and violence which proceeds. I am unable to access this information and the applicant as failed to provide this on the risk assessment form. This information needs to be sent to the police at least 14 days in advance of holding an event.

Camping - How many people will be camping on the site? How will this be controlled?

Tickets available on the day, this causes some concern because it's almost impossible to adjust staff ratios to demand of sales on the day. This raises my concerns of public safety at such an event. If the event is fully sold out and more people arrive the problems arise with traffic flows and disgruntled guests, which often create disorder and crime.

How many staff will be employed on the site and within the restricted zones?

The sale of alcohol no DPS is stated and I would like to know with such large crowds why there are only two bars? It is known that cramped environments and even queues cause patrons to act in an aggressive manner. The responsible sale of alcohol in these zones until midnight and one am, raise further concerns under the licensing objectives prevention of crime and disorder along with public nuisance. What training have the bar staff received, will there be a challenge policy in place? Who will take responsibility for the sale of alcohol? What signage will be displayed?

I would expect to see no glass at such events, all items decanted into plastic drinking vessels. I would also request that no cans are sold or used at the venue these often create a sharp pointed weapons. How will the venue enforce such conditions within the restricted zones? Will vehicles and campers be searched?

There are also ponds within the controlled music festival, again another concern for public safety and protecting children from harm. What measures are in place to eliminate risk?

Transport to and from the event and public parking without prior planning is a real concern to the police. Often at such events people leave their vehicles in the streets around the area; which restricts access to emergency services, fire trucks and or ambulances need the appropriate room. There is no direct railway link to the event. I would like to know what is in place to deal with such matters and how this will be enforced.

Protecting children from harm, are there any age restrictions at this event? Does this include those who are camping? What bands are playing are they suitable for younger guests? Even those attending with their parents are a concern due to the exposure to this environment.

Alcohol, drugs and a late night licensed premises are not places for children and, with such a large capacity I would suggest consulting with Haverings Children's services on acceptable polices.

This list of concerns and questions is by far exhausted, but I hope provides you with some concerns the police have about holding such an event on a temporary event notice.

I am also aware that several meetings have taken place with the SAG, safety advisory group regarding licensing of such an event. The last meeting was held on 6th June 2012 and a copy of the notes is attached.

Police could not support such an application; it does not support any of the licensing objectives and is clearly a risk to public safety.

If I can be of any further assistance in this matter please do not hesitate to contact me in the licensing office.

Yours sincerely

PC David Fern
Metropolitan police - Havering
Licensing officer



Havering Operations and Impact Group incorporating Augmented Safety Advisory Group

09:30am, Wednesday 6 June 2012,
First Floor Meeting Room, Romford Library

Minutes

Attending

Mike Thomas (Chair)	Events & Campaigns Officer, London Borough of Havering (LBH)
Catherine Robinson	Policy & Projects Officer, LBH
Trudi Penman	Licensing Manager, LBH
Robin Ball	Trading Standards, LBH
Guy Selfe	Olympic Torch Lead, LBH
Pat Richardson	Parking Supervisor, LBH
Joyce Dodd	Schemes Co-ordinator, LBH
Alan Clark	Emergency Planning & Continuity Manager, LBH

Muick Burrell London Fire Brigade

Keith Turner Ops, Havering Met Police
Paul Donovan BTP

Alan Ford London Buses, Transport for London

Anne Motley Emergency Planning, NELFT
Nicky McLean NHS, NELC

Update on Parallel events

Mike Thomas updated the group on Parallel Events in Havering.

The Romford Campsite 2012 run by the Camping and Caravanning Club on Westlands Playing Field has been cancelled. Across London bookings for campsites has been lower than expected and Havering Council has decided to cancel the campsite to avoid potentially large financial deficit. Discussion are still taking place with the Camping and Caravanning Club, so this information should not be shared beyond those in the ASAG.

The event has been removed from the LECC.

MT stated that Havering Council will be looking to have a 'Tier 2' Paralympic Torch event at the Havering Show on either 26 or 27 August. These events are very low profile and it is expected that the flame/Torch would be brought on stage at the event for a sort photo shoot. This event is not expected to have any impact on number or the management of the Havering Show.

Guy Selfe (GS) gave an update on the Torch Relay and a potential event running alongside it in Rainham. He informed the group that there is still some uncertainty about the new road and junction on Viking Way being completed before the Torch Relay date of 22 July. Discussions are currently taking place at Havering Council about the potential of releasing additional funds to the scheme to ensure that it is usable on 22 July, if not completed. Without Viking Way, it is estimate the crowd

capacity in Rainham Village will be around 1,500-2,000. With the use of Viking Way, this capacity will be increased to between 6,000-7,000 people.

To add to the issues around Viking Way and the crowd capacity in Rainham, one of Havering's Rainham Councillors, Jeffery Tucker, is looking to run some sort of event or activities in Rainham to encourage large numbers to watch the Torch Relay. The latest figure that he has been mentioned is 20,000 people. It is unclear if he is just trying to encourage people to come out to see the relay, looking to run a street party or if he is looking to run an event in Rainham Recreation Ground. Cllr Tucker has been invited to a special SAG meeting on Tuesday 19 June at 10am in Central Library to discuss his plans.

GS stated that he and Alan Clark would be attending a briefing session on 13 June at City Hall. This is to looking at the lessons learnt so far from the Torch Relay. The main information coming though so far is around the lack of stewards along the route. Alan Clark said that there is also a debrief email that has come out based around the first week. Alan expects there will be a debrief email circulated for each week of the Torch Relay.

Keith Turner stated that CO11 are looking to provide additional Policing for the Torch Relay to be in locations considered pinch points and sponsor areas. It is expected this additional Policing will be made up of 1, 3 & 21.

GS said that it is expected that the Council will be made aware of any celebrity or high profile Torch Bearers two weeks before the Torch is due in the Borough. GS will be setting up two final Torch meetings to discuss the final preparations and details. GS will circulate the details of this meeting shortly.

Uproar Music Festival, Stubbers Activity Centre, 31 Aug – 2 Sept

Anthony O'Connell (AOC) from A&R Consultants and Steve Henderson (SH) from Uproar attending the ASAG to discuss an event, Uproar, they are planning to hold at Stubbers Activity Centre.

SH who is running the event with AOC has 11 years experience in helping to run the Stanford Music Festival and he has also been involved in the Brentwood Festival.

AOC to the group that the event would be a mix of four music stages and the Stubbers facilities will also be available for people to use. Entry to the event will be ticketed and there will be a charge to enter the event. The event is aimed at families and camping will be available.

There will be different types of tickets available and attendees will be given different coloured wristbands depending on the activities they can/ have paid to take part in. Ticket types will include day tickets, weekend tickets and camping tickets. As alcohol sales are proposed, the wristbands will also be used as part of the process to identify those legally aloud to purchase alcohol.

The site map included in the email with these minutes shows where the stages will be. Stage 1 (in the Event Field) will have live music till 11pm and there would be an alcohol bars in the three marked shelters.

Stage 2 will have live music till 9pm and this is marked on the site map by South Hill. There will also be alcohol by this stage.

Stage 3 is in the walled garden will be alcohol free and will be more relaxed music.

suggested that the security staff should familiarise themselves with the site before the event, especially given the size of the site. The security provider should also be able to recommend how many security staff should be used on site.

AC stated that 24/7 staffing would be required, so consideration would need to be given in terms of shifts and staffing numbers. AC also stated that as well as the security plans, there would need to be a full Emergency Plan and event plan. It is suggested that the Health and Safety Executive's Event Safety Guide and Safety at Sports Ground guides are both used during the planning process.

AOC told the group that the numbers for the event would be set per day. Friday 31 August would have 500 people, Saturday would be 1,500 and Sunday 2,000.

Trudi Penman asked would the Premises Licence application be seasonal for this particular event. For example, the licence would state that the event AOC said yes it would and they planned to look at an initial 5 year Premises Licence.

Robin Ball (RB) asked if there would be any concessions at the event. AOC said they were exploring options for stalls, but did not know yet. RB said as the event is taking place at the beginning of the Paralympic Games; it would be useful to make sure any traders are aware of the LOCOG branding guidelines for the Games.

SH said that there would be searches at the entrance gate by the security staff and that there would be both male and female security staff working.

MT stated that the Premises Licence application would need to be submitted quite soon, given the amount of time before the event. MT said that if AOC wished, members of the group could have a look at the Premises Licence before it is submitted, to see if there is anything that needed adding or amending from the SAG's point of view.

AOC asked how much the application fee for the Premises Licence would be. TP said it would be dependant on the rateable value of the land. MT will provide AOC with the relevant Licensing Officers contact.

MT stated that it would be good to have a draft event manual a minimum of 6 weeks of the event date; although the earlier the better. This will allow time for the members of the group to make any comments and allow the organisers to make any changes, if necessary.

KT and other members of the SAG expressed an interest in a site visit with the event organisers. MT will provide the contact details to the organisers to arrange this.

Havering Happy Hounds Show, Central Park, 17 June

Trudi Penman (TP) gave a run through of the Happy Hounds Show event that is organised by Havering Council.

TP told the group that the event is being run to promote responsible dog ownership in the borough. This is the second year the event has been run and it was very successful last year.

The event will run from 12noon till 5pm in the main area of Central Park, with the field next to the Albermarle Youth Centre used as a car park. The car park will be fully marshalled.

The event will be overseen by Gemini, the Council's contracted dog warden, who have experience of running this type of event.

The event will have two area areas, one for the dog show judging to take place and the other for performances by a dog display team. There will also be caterers, trade stalls, free dog micro chipping and a bouncy castle.



31st August - 2nd September 2012

- [HOME](#)
- [PERFORMERS / STAGE TIMES](#)
- [TICKETS](#)
- [GENERAL](#)
- [CONTACT](#)
- [GETTING THERE](#)
- [The HITS stage](#)



[ADVANCE TICKETS NOW ON SALE - DEADLINE FOR ADVANCE DISCOUNT TICKETS AUGUST 1st!!!](#)

ABOUT UPROAR

Built on the success of the Harrogate Woodstock Festival, we have had to expand the event and now present the **Uproar Mega Festival** on 31st August to 2nd September 2012.

The festival will have 4 stages plus a dance tent, and feature a whole range of varied bands, from top local cover bands to top bands, to new original cutting edge bands in a live studio location.

Music will vary from street bands to new bands to wind and jazz bands plus some show bands. This will be under all the regular subjects festival wise. Keep checking back for more information.

VENUE



The venue is near to [Slubbers Adventure Centre](#). We provide what is one of the best views and this will allow for a



31st August - 2nd September 2012

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TICKET INFORMATION

TICKETS - ON SALE NOW !!

ADVANCED TICKET PRICES AS FOLLOWS:

- 1 DAY TICKET £10
- WEEKEND PASS £20
- WEEKEND + CAMPING £40 (per person)

ALL TICKETS INCLUDE FREE ENTRY !!

Kids under 16 - FREE (when accompanied by an adult)

ONLY A FEW CAMPING TICKETS LEFT !!

GENERAL ADMISSION TICKETS AVAILABLE ON THE DAY AND WILL BE PRICED AT £15 FOR A DAY AND £30 FOR THE WEEKEND.



memo

From: Marc Gasson-Noise Specialist
To: Paul Campbell-Licensing Specialist

Please call: Marc Gasson
Telephone: 01708 432749
Fax: 01708 432554
email: marc.gasson@havering.gov.uk
Textphone ☎: 01708 433175

My Reference : MDG/011964
Your Reference :

Date: 15 August 2012

Licensing Act 2003-Application for a Temporary Event Notices 31st August 2012 to 2nd September 2012 for Areas A, B, C and D (as detailed on plans provided by applicant)
Stubbers Adventure Centre, Ockendon Road, Upminster, Essex.

I refer to the four separate Temporary Event Notices (T.E.Ns) and would advise that for the following reasons I object to any of the applications being granted:-

1. The applicant has failed to provide any scheme for noise attenuation measures to mitigate the likely noise disturbance to be caused to nearby residents such as those in Ockendon Road and Sunnings Lane from what is a large scale open air music event. This despite the advice given to the applicant at the Safety Advisory Group on the 6th June 2012 to provide a draft event manual at least six weeks before the date of the event which would have allowed the relevant officers sufficient time to highlight any concerns and for these to be addressed in conjunction with the applicant.
2. Notwithstanding the above, the applicant has also failed to enter into prior consultation with officers before the application for the T.E.Ns was submitted, with a view to addressing noise issues/concerns from having a large open air concert going on to such unsociable hours on three consecutive days.
3. By submitting the application for the T.E.Ns so close to the date of the event, it has left insufficient time for any noise issues/concerns to be addressed effectively by officers working in conjunction with the applicant and his representatives.

I trust this clarifies my position

Marc Gasson
Noise Specialist